



## Quick Tips

### Tapping and Swiping Gestures

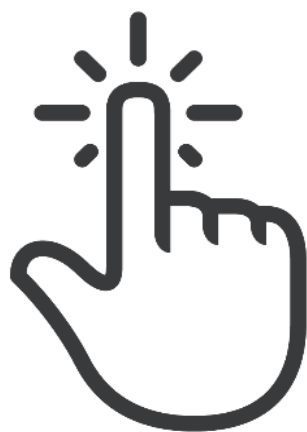
Most things you will do on a smartphone involve touching the screen in some way. All smartphones and tablets and even some laptops have a **touchscreen**. When you touch the screen, it will sense the pressure and will react.

If you are making a phone call, for example, you will touch the phone icon (phone app) on your screen. It will open. To dial a number, you tap the numbers on the screen to enter them and then tap the phone icon again to dial the number you've entered.

#### Different kinds of touch gestures

**There are some different ways to touch the screen. Each touch gesture has a different purpose.**

**Tap:** This is when you touch a spot on the screen for just a second. Tapping will open an app, enter text or a number from the on-screen keyboard or bring you back to the home screen. It is the simplest way to select something — like pressing a button. If you are presented with a yes / no option on screen, simply tapping on “yes” or “no” tells your phone which option you want.



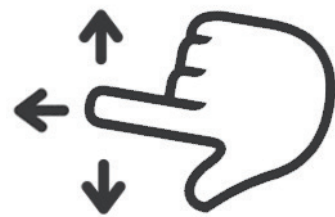
A **long tap** is when you touch and hold your finger on the same spot. This gesture can be used to activate certain features. For example, if you want to delete an app or move an app on your screen, you will tap and hold your finger there; you can then either drag the app icon to where you want to move it to, or tap the 'x' that will appear if you want to delete it altogether. When you long tap an icon or a link, often more options will appear for you to select from.



A **swipe** is when you touch and slide your finger across the screen. You can swipe quickly or slowly, depending on what you're doing on your phone or tablet. On a smartphone you can swipe with one finger left or right across the screen to see more apps or screens on your phone. In a browser, you can swipe up and down and sideways to see more of the webpage you are on. Swiping from the top or bottom of your phone screen will also bring you to notifications or other settings such as the control centre on an iPhone or quick setting on an Android.



**Scrolling** is similar to swiping. You scroll through content such as a page of text where you might swipe up with your finger on the screen to move down through a page of text. Or you might scroll through a list of options. For example, if you're being asked for your date of birth, you will likely be presented with a list of years where you need to scroll up or down to find your year of birth. You can adjust the speed of scrolling by adjusting the speed at which you swipe.



You can **Zoom in** or **Zoom out** to get a closer look at some detail on the screen or to see more of an image on screen at one time. You can do this using a pinch gesture with any two fingers.

